CIN
U74999DL2016PTC302872

immense
Institute of Technology & Management

Regd. Under the Company Act. 2013 MCA, Govt. of India
Registered Under NITI Aayog & MSME
An ISO 9001 : 2015 Certified
Operated by IITM Trust

Sr. No. : 2304673

Statement of Marks

Registration No.	: 912002010629
Student's Name	: Md Dilshad Ahmad
Mother's Name	: Sanjeeda Khatoon
Father's Name	: Md Imtiyaz
Course Name	: Diploma in Office Automation & Accounting
Course Duration	: 9 Months
Study Centre Name	: Genius Info Univ
Centre Code & Address	: 91200201 & Ramgarh Cantt, Ramgarh, Jharkhand

MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Harware Maintenance)
M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)
M3 : Assignment / Project

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	87
Practical	100	40	85
Assignment / Project	100	40	82
Viva Voce	100	40	86
Total	400	160	340

Overall Percentage :	85.00	*Grade :	A

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 21-Apr-2023

Authorised Signatory

Certified By : Immense Institute of Technology & Management
Registered Office : H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1, Mukandpur, North West, Delhi, India - 110042
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