



immense

INSTITUTE OF TECHNOLOGY & MANAGEMENT

Regd. Under the Company Act. 2013 MCA, Govt. of India
Registered Under NITI Aayog & MSME
An ISO 9001 : 2015 Certified
Operated by IITM Trust



Sr. No. : 288090



Statement of Marks



Registration No. : 912002010786
Student's Name : Md Aazam
Mother's Name : Shabnam Ara
Father's Name : Md Nasim
Course Name : Diploma in Office Automation & Accounting
Course Duration : 9 Months
Study Centre Name : Genius Info Univ
Centre Code & Address : 91200201 & Ramgarh Cantt, Ramgarh, Jharkhand

MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)
M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)
M3 : Assignment / Project

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	87
Practical	100	40	85
Assignment / Project	100	40	83
Viva Voce	100	40	86
Total	400	160	341

Overall Percentage :

85.25

*Grade :

A

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 25-Jan-2025

Certified By : Immense Institute of Technology & Management

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