



Statement of Marks



Registration No. : 910703070536
Student's Name : Anushka Kumari
Mother's Name : Munni Devi
Father's Name : Acheche Lal Chauhan
Course Name : Diploma in Office Automation & Accounting
Course Duration : 9 Months
Study Centre Name : Om Computer Training Academy
Centre Code & Address : 91070307 & Chander Vihar, Mandawali , East Delhi, New Delhi

MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)
M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)
M3 : Assignment / Project

| Examination | Full Marks | Pass Marks | Marks Obtained |
|----------------------|------------|------------|----------------|
| Written | 100 | 40 | 85 |
| Practical | 100 | 40 | 84 |
| Assignment / Project | 100 | 40 | 82 |
| Viva Voce | 100 | 40 | 81 |
| Total | 400 | 160 | 332 |

Overall Percentage :

83.00

*Grade :

B

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 03-Apr-2026

Certified By : Immense Institute of Technology & Management

Registered Office : H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1,
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Corporate Office : Hari Mohan Gali, Salempur, Saran, Bihar - 841301

