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## INSTITUTE OF TECHNOLOGY & MANAGEMENT

Regd. Under the Company Act. 2013 MCA, Govt. of India  
Registered Under NITI Aayog & MSME  
An ISO 9001 : 2015 Certified  
Operated by IITM Trust



Sr. No. : 312347



### Statement of Marks



Registration No. : 910703020220  
Student's Name : Amna  
Mother's Name : Hasina Begum  
Father's Name : Mohd Rafeek  
Course Name : Advanced Excel  
Course Duration : 3 Months  
Study Centre Name : Bharat Computer Training Institute  
Centre Code & Address : 91070302 & Meethapur , South Delhi, New Delhi

#### MODULES COVERED

- M1 : Basic of Advanced Excel
- M2 : Formatting, Editing & Data Analyze
- M3 : Working with Formulas & Function,
- M4 : Sorting, Filtering Data & Charts,
- M5 : Using Lookup & Reference Functions
- M6 : Working with Reports, What if Analysis & Macros.

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	85
Practical	100	40	88
Assignment / Project	100	40	87
Viva Voce	100	40	82
Total	400	160	342

Overall Percentage :

85.50

\*Grade :

A

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 25-May-2026

Certified By : Immense Institute of Technology & Management

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