



Statement of Marks

Registration No. : 910707011068
Student's Name : Manya Sharma
Mother's Name : Geeta Sharma
Father's Name : Shiv Shankar Sharma
Course Name : Advanced Excel
Course Duration : 3 Months
Study Centre Name : OM C.T.I
Centre Code & Address : 91070701 & New Ashok Nagar, East Delhi, New Delhi



MODULES COVERED

M1 : Basic of Advanced Excel
M2 : Formatting, Editing & Data Analyze
M3 : Working with Formulas & Function,
M4 : Sorting, Filtering Data & Charts,
M5 : Using Lookup & Reference Functions
M6 : Working with Reports, What if Analysis & Macros.

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	85
Practical	100	40	79
Assignment / Project	100	40	82
Viva Voce	100	40	75
Total	400	160	321

Overall Percentage :

80.25

*Grade :

B

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 06-Jan-2022

Certified By : Immense Institute of Technology & Management

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