



INSTITUTE of TECHNOLOGY & MANAGEMENT

Regd. Under the Company Act. 2013 MCA, Govt. of India

Registered Under NITI Aayog & MSME

An ISO 9001 : 2015 Certified

Operated by IITM Trust



Sr. No. : 10351



Statement of Marks



Registration No. : 911028100139
 Student's Name : Asraf Ansari
 Mother's Name : Madila Khatoun
 Father's Name : Rahmul Ansari
 Course Name : Diploma in Office Automation & Accounting
 Course Duration : 9 Months
 Study Centre Name : Soft Tech Computer Training Centre
 Centre Code & Address : 91102810 & Bathua Bazar, Gopalganj, Bihar

MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)
 M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)
 M3 : Assignment / Project

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	87
Practical	100	40	88
Assignment / Project	100	40	85
Viva Voce	100	40	88
Total	400	160	348

Overall Percentage :

87.00

*Grade :

A

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 04-May-2022

Certified By : Immense Institute of Technology & Management

Registered Office : H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1,
Mukandpur, North West, Delhi, India - 110042

Corporate Office : Hari Mohan Gali, Salempur, Saran, Bihar - 841301



Visit us : www.icaedu.co.in | iitmedu.co.in