



## Statement of Marks

**Registration No.** : 911027030037  
**Student's Name** : Sonali Kumari  
**Mother's Name** : Vidya Kumari  
**Father's Name** : Sunil Kumar  
**Course Name** : Diploma in Office Automation & Accounting  
**Course Duration** : 9 Months  
**Study Centre Name** : Immense Computer Academy  
**Centre Code & Address** : 91102703 & Hisua, Nawada, Bihar



### MODULES COVERED

**M1 : DCA :** (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)  
**M2 : CFA :** (Accounting Introduction, Accounts Only, Accounts with Inventory)  
**M3 : Assignment / Project**

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	84
Practical	100	40	85
Assignment / Project	100	40	89
Viva Voce	100	40	91
<b>Total</b>	<b>400</b>	<b>160</b>	<b>349</b>

**Overall Percentage :**

**87.25**

**\*Grade :**

**A**

**Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.**

**Date of Issue : 30-Aug-2018**

**Certified By :** Immense Institute of Technology & Management

**Registered Office :** H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1, Mukandpur, North West, Delhi, India - 110042

**Corporate Office :** Hari Mohan Gali, Salempur, Saran, Bihar - 841301

