



## Statement of Marks

Registration No. : 911027030087  
Student's Name : Punam Kumari  
Mother's Name : Sunita Devi  
Father's Name : Satya Narayan Singh  
Course Name : Diploma in Office Automation & Accounting  
Course Duration : 9 Months  
Study Centre Name : Immense Computer Academy  
Centre Code & Address : 91102703 & Hisua, Nawada, Bihar



### MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)  
M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)  
M3 : Assignment / Project

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	84
Practical	100	40	88
Assignment / Project	100	40	85
Viva Voce	100	40	86
Total	400	160	343

Overall Percentage :

85.75

\*Grade :

A

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 30-Aug-2018

Certified By : Immense Institute of Technology & Management

Registered Office : H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1,  
Mukandpur, North West, Delhi, India - 110042

Corporate Office : Hari Mohan Gali, Salempur, Saran, Bihar - 841301

