



# immense

## INSTITUTE OF TECHNOLOGY & MANAGEMENT

Regd. Under the Company Act. 2013 MCA, Govt. of India  
Registered Under NITI Aayog & MSME  
An ISO 9001 : 2015 Certified  
Operated by IITM Trust



Sr. No. : 2902



### Statement of Marks



Registration No. : 911004030052  
Student's Name : Sonu Kumar  
Mother's Name : Saraswati Devi  
Father's Name : Jawahar Bhagat  
Course Name : Diploma in Office Automation & Accounting  
Course Duration : 9 Months  
Study Centre Name : Hardik Computer Center  
Centre Code & Address : 91100403 & Pakwainar Rasulpur, Saran, Bihar

#### MODULES COVERED

M1 : DCA : (Fundamental, MS-DOS, MS-Windows, MS-Word, MS-Excel, MS-Powerpoint, MS-Access, HTML, Internet, Multimedia, Networking, Hardware Maintenance)  
M2 : CFA : (Accounting Introduction, Accounts Only, Accounts with Inventory)  
M3 : Assignment / Project

Examination	Full Marks	Pass Marks	Marks Obtained
Written	100	40	80
Practical	100	40	83
Assignment / Project	100	40	88
Viva Voce	100	40	81
<b>Total</b>	<b>400</b>	<b>160</b>	<b>332</b>

Overall Percentage :

83.00

\*Grade :

B

Grade A : 85-100%. Grade B : 70-84%. Grade C : 55- 69%. Grade D : 40-54%. Fail : Below 40%.

Date of Issue : 26-Apr-2019

Certified By : Immense Institute of Technology & Management

Registered Office : H.No. - 220 A/1 Gali No. - 7, B Block, Part - 1,  
Mukandpur, North West, Delhi, India - 110042

Corporate Office : Hari Mohan Gali, Salempur, Saran, Bihar - 841301



Visit us : [www.icaedu.co.in](http://www.icaedu.co.in) | [iitmedu.co.in](http://iitmedu.co.in)